



# Union Springs Academy Since 1921

PO Box 524, 40 Spring St., Union Springs, NY 13160 Phone: 315-889-7314 Fax: 315-889-7188  
or email: enroll@unionspringsacademy.org

## Transcript Release Form

**Instructions to Parent: Fill in the blanks, sign and date the form, and mail to your child's current school.**

School Name: \_\_\_\_\_ Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

To the Register, Guidance Counselor, or Records Office,

My Child has applied for admission to Union Springs Academy, a Christian boarding high school located in Union Springs, NY. **An official transcript is necessary before the acceptance process is complete.** Please mail the documents listed below to the above address.

- ✓ Official Transcript
- ✓ Health & Immunization Records
- ✓ Standardized Test Scores
- ✓ IEP (If Applicable)
- ✓ Attendance Records
- ✓ Discipline Records
- ✓ Custody Papers (If Applicable)

Name of Student: \_\_\_\_\_  
First Middle Last

Date of Birth: \_\_\_\_\_ Current Grade: \_\_\_\_\_  
mm/dd/yyyy

I, the parent/guardian, hereby authorize the above information to be released to USA.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

Thank you very much!

*But those who wait on the Lord shall renew their strength; they shall mount up on wings like eagles...  
Isaiah 40:31*